

## ***Human Services Advisory Committee***

### **Meeting Minutes**

Renton City Hall

Council Conference Room, 7<sup>th</sup> Floor

October 21, 2014, 3:00 p.m.

**CALL TO ORDER:** Karen Bergsvik chaired this meeting, due to the absence of the Chair and Vice-Chair. A quorum was present.

**ATTENDANCE:** Leslie Anderson; Chad Buechler; Dorothy Capers, Amy Koehl; Ryan McIrvine.

**Excused:** Shannon Matson; Linda Smith; Elyn Blandón; Brook Dodd.

City of Renton Staff: Karen Bergsvik; Dianne Utecht; Jennifer Jorgenson.

Guests: Kaelene Nobis and Susan Daley from Renton Housing Authority

#### **1. APPROVAL OF PREVIOUS MINUTES**

The September Minutes were tabled for approval at the next meeting.

#### **2. RENTON HOUSING AUTHORITY (RHA) UPDATE**

Kaelene Nobis is the Executive Assistant to the Executive Director Mark Gropper. Susan Daley is the Resident Services Coordinator that works with the older adults.

Kaelene explained that the Sunset Terrace community is undergoing a massive reconfiguration with new residential units being built for their residents. These units are being individually constructed in development blocks: Glennwood Town Homes was the first redevelopment project and Kirkland Development is their first modular home development as replacement residences.

The residents in Sunset Terrace are being relocated so the units could be razed, and the new housing can be built. Those displaced residents will have the first opportunity to move back as the new residences become available. For the Renton Housing Authority, there is currently a wait list of 5,000 people, which equates to ten years.

RHA has purchased property for a resident's services building. This will be a place for service providers to provide services to residents as well as other residents of the Sunset area, in an accessible and convenient location.

RHA did a survey of their residents. Some of the findings are: Household average income for RHA residents is \$13,000 to \$14,000. Many of their residents did not graduate from high school or get their GED; they are working with Renton Technical College on how to provide training to help residents best meet their potential.

There are 400 seniors living at Evergreen Terrace, Golden Pines, Cedar River Terrace, and Sunset Terrace (senior and disabled housing).

There is need in Renton for affordable senior housing that offers assistance with activities of daily living. In the redevelopment plans there is space set aside for Providence Health Care to develop a PACE program (a program of all-inclusive care for the Elderly)/Elder Place model of care.

CVS Pharmacy has donated \$10,000 to help develop a community garden in conjunction with the Renton Housing Authority's redevelopment efforts.

### **3. 2015/2016 FUNDING PROCESS**

Karen informed the members that on Monday, October 20, 2014, the City Council approved the budget for the next two years. This included the \$48,000 for the capacity building project.

#### **A. Crisis Clinic 2-1-1 Score**

A math error recently found in the Crisis Clinic's funding figures resulted in a shortage of \$10,000 for the two-year budget cycle. Karen approached the City and received approval to take \$10,000 from the year-end fund balance to make up for the oversight. This is a one-time only event and it added \$5,000 per year, allowing us to fund the Crisis Clinic's 2-1-1 Program as initially intended.

#### **B. Greater Maple Valley DateWise Program**

The DateWise program is not expanding to Hazen High School in 2015, as was stated in their application for funding. They were allocated additional funds for the expansion. Because of this change, the Advisory Committee is being asked to make a decision about the funding level for 2015: Option #1. Keep the funding at the recommended level of \$7,000, or Option #2. Fund them for \$5,000 for 2015. The funding for 2016 of \$7,000 would be conditional, based on their getting approval to expand the program to Renton High School in 2015, and be prepared to offer the program for the 2016-2017 school year.

Leslie made a motion to approve the second funding option; Ryan seconded her motion. Discussion took place and the question was called – all ayes; motion was carried.

The members asked what could happen to the \$2,000, and staff said it could be used for the capacity building, or it could be saved for emergencies or unmet needs. It was tabled until a future meeting.

#### **C. Capacity Building Project**

Karen and Dianne met with the six agencies – Cry Out; Margie Williams Helping Hands; REACH; Renton Youth Advocacy Center; Way Back Inn, and Somali Youth and discussed capacity building. All six were glad to get the funding and the additional assistance in 2015.

#### **D. For 2014: Workshops have been scheduled for November 17<sup>th</sup>, December 1<sup>st</sup>, and December 15<sup>th</sup> from 2:00 – 4:00 p.m. in the City Hall 7<sup>th</sup> floor Conferencing Center.**

Dianne went over the Statement of Qualifications for the consultant and asked for volunteers to help review them when they come in. Amy, Dorothy, and Leslie volunteered.

### **4. HUMAN SERVICES STRATEGIC PLAN AND COMPREHENSIVE PLAN**

Chip Vincent, Administrator of Community and Economic Development gave an overview of the Comprehensive Plan planning process.

#### **A. Overview**

He explained the original Comprehensive Plan (Plan) was prepared in accordance with the State's Growth Management Act (GMA). The Plan is a compilation of the goals, objectives, policies, and maps that serve as the guide for Renton's growth and development. It is used to designate land uses, infrastructure development, and community services for the next 20 years.

#### **B. Timeline**

The update must be completed and adopted by Council before June 15, 2015.

C. Comprehensive Plan

The Comprehensive Plan is broken down into "Elements." Mandated Elements are: Capital Facilities; Housing; Land Use; Transportation; and, Utilities. Optional Elements are: Community Design; Economic Development; Environment; Parks, Recreation, Open Space and Trails; and, Human Services.

- D. Housing needs are expected to grow by 14,835 additional units in the City within the next 20 years. The Housing Element and the Human Services Element are being combined during this update because they overlap each other in many of the same areas. The next four weeks will be spent reviewing the draft Element, both internally and externally. Open houses have been scheduled to gather input from the residents. The next open house will be conducted on November 18, 2014, starting at 6:00 p.m. in Council Chambers at City Hall.

When asked about disaster planning in reference to the Comprehensive Plan, Chip noted evaluation of the City's Critical Areas is being undertaken. The intent is to protect people from the environment – floodplains, coal mines, etc., and to protect the environment from people – wet lands, natural spaces, etc. For land use purposes, it should answer the question of viability and safety to allow growth and development planning in sensitive areas. Mass care in the event of a disaster is not covered under the Comprehensive Plan.

Karen explained the timeline for the Human Services Strategic Plan and the involvement of the committee members. The first check-in with the Committee will be in November, 2014.

5. Vacancy

Len Aron resigned from the Advisory Committee. There are now two vacant slots to be filled: Position #5 which expires December 31, 2016, and Position #3 for the Youth Member. Karen asked members to share this information with others that might be interested in becoming involved.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,



*Shannon Matson, Chair (getting clarification on this issue through the City Clerk's office)*

NEXT REGULAR MEETING: NOVEMBER 18, 2014, 7<sup>th</sup> Floor, Renton City Hall  
COUNCIL CONFERENCE ROOM



## **Funding for Greater Maple Valley Community Center (GMVCC) 2015 DateWise Program**

### **Background:**

GMVCC requested \$15,000 from the City of Renton to support the DateWise program. Currently it provides programs at Lindbergh High School in Renton and Tahoma High School located in unincorporated King County and serves students from Maple Valley. The application proposed to expand the program to Hazen High School in 2015, and Renton High School in 2016.

The Human Services Advisory Committee recommended funding of \$7,000 for the program for 2015/2016. The group discussion at the funding deliberations noted that the increased funding for DateWise (current level of funding is \$5,000) is for the expanded services.

### **Issue:**

The Executive Director contacted City staff to explain that Hazen High school staff declined GMVCC's request to provide the program. The reason given was the School Counselors told his staff that they were afraid that bringing up the issue of domestic violence would cause students to ask too many questions of the counselors. He stated that they were still planning to provide the program at Renton High School in 2016. He explained that there is quite a bit of preparation, class scheduling, etc., that needs to happen prior to the school year, so they couldn't be in Renton High School prior to 2016.

As this is a change from the application, we are bringing the amount of funding back to the Advisory Committee.

### **Options:**

1. Keep funding at recommended level of \$7,000, as the program expenses are considerably higher than the recommended funding amount.
2. Fund them for \$5,000 for 2015. The funding for 2016 of \$7,000 would be conditional, based on their getting approval to expand the program to Renton High School in 2015, and be prepared to offer the program for the 2016-2017 school year.

CITY OF RENTON

Statement of Qualifications

Capacity Building Support for Renton Funded Agencies

The City of Renton Human Services Division is soliciting proposals for the purpose of evaluating consultants capable of providing professional services to improve the capacity of non-profit agencies funded by the City of Renton. Services include assistance on writing competitive grants and proposals, organizational support targeted at improving service delivery in a culturally competent manner, and designing and measuring meaningful outcomes.

The City has set aside **\$5,000** for provision of services in 2015, primarily to six agencies identified by the Human Services Advisory Committee. Consultant will conduct an organizational assessment with each of the agencies, and provide support on issues identified by the agency.

Please provide the following information:

- Agency Name and Contact Information
- Agency Services provided
- Statement of Qualifications that describe the following:
  - Expertise in evaluating and improving culturally competent services
  - Expertise in assisting agencies to develop competitive grants and proposals
  - Expertise in developing and measuring appropriate, meaningful outcomes
  - Expertise in organizational support/financial diversification.
- Background of Individuals assigned to the project
- Similar Projects – provide details of 2-3 projects
- Background of staff providing the services
- Proposed budget and units of services provided for contract amount
- Approach to working with agency to identify areas of service

All agencies performing work with the City of Renton shall have insurance that meets or exceeds the minimum requirements and will submit an approved certificate of insurance to the City of Renton prior to signing a contract. The agency will also have a City of Renton Business License prior to signing a contract.

**For questions regarding the Statement of Qualifications (SOQ), please contact Dianne Utecht, at 425-430-6655.**

The SOQ may be mailed, emailed, or delivered to:

Dianne Utecht  
City of Renton  
Sixth Floor, 1055 S. Grady Way  
Renton, WA 98057

**All submittals must be received prior to 5:00 p.m., Date.**

SOQ's will be evaluated by the Human Services Advisory Committee.

## COMMUNITY NEEDS ASSESSMENT

- Existing Data
- Gaps
- Local Needs
- Sunset area sub-regional plan
- Needs to educate community so we have a common foundation of knowledge

### Comprehensive Plan: Housing and Human Service Element

Establishes policies for growth and development over next 20 years.

Provides blueprint for City decisions and actions

Coordinates with the Growth Management Act and other regional plans.

Housing Element is required element: want range of housing to meet different needs.

Human Services: want a community where all members have opportunity to meet their better physical, economic, and social need, for the enhancement of their quality of life.

### Human Services Strategic Plan

Defines City's role in Human Services.

Look at what the City's current investment in Human Services is, throughout the City/all departments.

Will contain the "how" for reaching the goals and policies in the Comprehensive Plan.

Will define core values for City, i.e.: social equity, inclusivity, support of regional initiatives, prevention vs. treatment, accessibility, cultural sensitivity.

Develop five committees around Result Areas/13 needs-will develop strategies to get us from where we are to where we want to be.

How do we measure success? That we are making a difference? Either as a City or a community?

### Funding Plan

One of the strategies is how the City allocates Human Services funding.

**Funding Plan** needs to be complete by December 15.

Are funds allocated to the 13 needs or do we narrow it down?

How to address small agencies versus large in the application process? Performance/outcomes ties into it? Minimum/maximum level of funding.

## **Housing and Human Service Goals and Policies**

**Framework Housing Goal 1:** Adopt best available housing practices and employ innovative techniques to advance the provision of affordable, fair, healthy, and safe housing for renters, homeowners, and the homeless. Adopt a housing strategic plan tailored to achieve this goal.

**Framework Human Services Goal 2:** Maintain Renton as a community within which all residents have the opportunity to live a healthy, active, sustainable life style. To achieve this goal, adopt a human services strategic plan that recognizes Renton's unique strengths and challenges.

**Goal 3:** Increase stability of neighborhoods and preservation of residences.

**Policy 1:** Provide resource assistance to new homeowners and homeowners facing foreclosure, with the goal of overcoming loss of tenancy.

**Policy 2:** Utilize the City's authority to rehabilitate housing to prevent neighborhood blight or eliminate unsound structures when rehabilitation is not feasible.

**Policy 3:** Collaborate with financial institutions and housing agencies to acquire and rehabilitate foreclosed units to be used as long-term affordable or subsidized housing.

**Policy 4:** Promote home repair and energy-efficient improvements to owner-occupied and rental housing.

**Goal 4:** Ensure there are a variety of housing types developed at different densities in sustainable development patterns suitable for people at all stages of life, including individuals with special needs.

**Policy 5:** Consider inclusionary zoning provisions that require a range of housing prices in new developments.

**Policy 6:** Promote housing in proximity to employment opportunity centers.

**Policy 7:** Provide resources for housing conversions and remodels to allow seniors to age in place.

**Policy 8:** Encourage the location of universally designed units, supportive housing arrangements, and transitional housing in close proximity to public transportation.

**Policy 9:** Work with community partners to expand services available to the chronically homeless, temporarily homeless, and other vulnerable populations in Renton.

**Goal 5:** Ensure the availability of equitable and affordable housing for people in all demographic groups and at all income levels.

**Policy 10:** Disperse new housing throughout the City in proximity to employment centers and transportation corridors that is affordable for the following minimum percentages of the City's households, as determined by an Area Median Income (AMI) range:

Total Households	AMI
12 %	Below 30% (very low-income)
12 %	30 to 50% (low-income)
16 %	50 to 80% (moderate-income)

**Policy 11:** Work with other jurisdictions and organizations, including the Renton Housing Authority and non-profit housing developers, to address the need for housing to be affordable to very low-income households. This housing should focus on accessibility, mobility, and proximity to social services.

**Policy 12:** Ensure opportunities exist for households to move into larger homes within the City.

**Policy 13:** Promote homeownership opportunities for low-, moderate-, and middle-income households.

**Policy 14:** Work collaboratively with local, regional, state, and federal public and private sector entities to enhance resources and secure consistent support for housing programs.

**Goal HHS-6:** Enable individuals to meet their basic physical, economic, and social needs by promoting an effective and equitable human services delivery system that enhances their quality of life.

**Policy 15:** Work with agencies to provide support to people who face barriers to getting and staying employed, need job training, and desire career advancement.

**Policy 16:** Promote health equality and increase the availability of medical and dental care, mental health and substance abuse services, and childhood screenings and parenting support.

**Policy 17:** Ensure wraparound services and transportation assistance are available for vulnerable individuals who may have special needs.

**Policy 18:** Partner with local agencies and school districts to increase affordability and availability of early-childhood education, after-school youth engagement opportunities, and preparation for college/career.

**Goal HHS-7:** Make land use decisions that provide increased options for healthy living to influence personal health in the Renton community and, specifically, on the neighborhood level.

**Policy 19:** Support the link between the built environment and physical activity by increasing options for transit use, walking, and bicycling.

**Policy 20:** Develop incentives for food outlets to locate so that healthy foods are available, with an emphasis on school-age children.

**Policy 21:** Increase food security by partnering with community organizations to provide nutrition and healthy food preparation.

**Goal HHS-8:** Improve mobility and transportation options for Renton residents to increase access to jobs and services, reduce household costs, and maintain a sustainable lifestyle.

**Policy 22:** Plan a transportation system that links services, such as childcare and healthcare with home and place of work.

**Goal HHS-9:** Actively participate in local, regional, state, and federal programs to address human services needs in the region and in Renton.

**Policy 23:** Strengthen collaborative partnerships between the City and local, regional, state, federal, public and private sector providers of human services.

## 2014 City of Renton Human Services Advisory Committee Members

Linda Smith, Vice-Chair #4 – Expires 12/31/16	Dorothy Capers #9 – Expires 12/31/15
Leslie Anderson # 7 – Expires 12/31/15	Amy Koehl #8 – Expires 12/31/15
Ryan McIrvin #2 – Expires 12/31/14	Chad Beuchler #10 – Expires 12/31/15
Elyn Blandón #6 – Expires 12/31/16	Shannon Matson, Chair #1 – Expires 12/31/14
Brook Dodd #11 – Expires 12/31/15	Vacant #3 (Youth Member)
Vacant #5 – Expires 12/31/16	