

AGENDA



Human Services Advisory Committee

Committee Members:

Shannon Matson, Chair
Linda Smith, Vice-Chair
Elyn Blandón
Brook Dodd
Dorothy Capers
Leslie Anderson
Ryan McIrvine
Chad Buechler
Amy Koehl

Staff Contacts:

Karen Bergsvik

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Jennifer Jorgenson

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Tuesday, October 21, 2014

3:00 p.m.

Renton City Hall

Council Conference Room

7th floor

1. Approval of Previous Minutes Shannon
2. Renton Housing Authority Update Susan & Kaelene
3. 2015/2016 Funding Process
 - a) Crisis Clinic/211 score Karen
 - b) Maple Valley DateWise Program Dianne
 - c) Capacity Building Project
 - * Met with six agencies Karen
 - * Request for Qualifications for Capacity Building Dianne
 - * Defining what Mentoring is Karen
 - d) Agency Meetings/Communication
4. Community Needs Strategic Plan and Comprehensive Plan
 - a) Overview Karen
 - b) Timeline Karen
 - c) Comprehensive Plan Chip Vincent
 - d) Housing & Human Services Element Karen
5. Vacancy – Len Aron resignation

Future Agenda Items

1. Contracting
2. Housing Repair Assistance Program
3. What is happening in economic development in the City
4. Follow-up report on Benita's work with the City
5. Sunset Area – Design/Plans for Re-development



Human Services Advisory Committee

Meeting Minutes

Renton City Hall

Council Conference Room, 7th Floor

September 16, 2014, 3:00 p.m.

CALL TO ORDER: Chair Shannon Matson called the meeting to order. A quorum was present.

ATTENDANCE: Shannon Matson, Chair; Linda Smith, Vice-Chair; Leslie Anderson; Chad Buechler; Dorothy Capers, Amy Koehl, Brook Dodd. Excused: Elyn Blandón; Ryan McIrvine. Unexcused: Len Aron
City of Renton Staff: Karen Bergsvik; Dianne Utecht; Katie McClincy; Jennifer Jorgenson.

1. APPROVAL OF PREVIOUS MINUTES

Shannon asked for a motion to approve the May 20, 2014, minutes as presented. Linda moved for approval; Leslie seconded. Motion carried.

2. FUNDING RECOMMENDATIONS

Karen reviewed the proposal for funding small agencies, and the criteria that was developed. It is to help small organizations providing essential services to develop the capacity to service more Renton residents. Small organizations are defined as less than FTE, \$200,000 annual expenditure budget or less in 2014, and easily accessible to Renton Residents. Essential are those services in the areas of housing, youth, and food, where no other organizations based in Greater Renton are offering the same or similar services that the City of Renton Human Services is funding, or the program is meeting a unique unmet need. This proposal was reviewed with Mayor Law, Jay Covington, and Terry Higashiyama. They were supportive of it, and it is included in the budget at this time. It is for \$4,000 per program or \$24,000 per year; \$48,000 for the two year budget.

The purpose of the funding was discussed – whether it is to help agencies deliver an essential service – or develop the capacity to be competitive in the funding process. It is both. The proposal of requiring the six agencies to have an organizational assessment done and to submit an action plan was supported by the members. Members also discussed the idea of being mentors to the programs.

Shannon called for a vote. Leslie moved to accept the funding recommendations as presented. Chad seconded the motion; unanimous approval from all members.

3. COMMUNITY NEEDS ASSESSMENT and HUMAN SERVICES STRATEGIC PLAN

Karen encouraged members to read the plan. It explains the 13 needs, which came from reviewing demographic data, doing focus groups, and interviewing stakeholders throughout the community.

Karen offered ways that the committee members can be more involved in the plans. One of the things that the plan really highlighted was the high needs in the Sunset Area. The City is applying for a Choice Neighborhood Grant. The Renton Housing Authority is partnering with King County Housing Authority. The three components of the application are people, housing, and services. Neighborhood House is the lead for the people section. Members can learn more about this grant effort and the planning behind it.

Members will be reviewing the draft Housing and Human Services Policies of the Comprehensive Plan.

Karen explained that an outreach team is being put together to go into the community to explain the Community Needs Assessment.

Shannon asked Karen to put together a list of what Committee members can do.

4. SECOND QUARTER PERFORMANCE REPORT

Dianne presented the second quarter results and explained that, although Hero House had not met their goals, they are doing everything they can with their outreach efforts. The Human Services Manager has the authority to approve the payment, and it was approved for this quarter. There was discussion about the measures, and the overall feeling was that fewer Renton residents are using more services than initially planned.

5. SURVEY RESULTS

Dianne handed out the survey with its results. Overall, it was a very positive outcome.

6. 2014 AND 2015 CDBG FUNDS

Starting in 2014, it is proposed that the City's Economic Development Division will use \$78,000 in unallocated funds and, beginning in 2015, will use all CDBG funds for Downtown Capital Improvement efforts. A public hearing is scheduled for October 6th.

7. MAYOR'S DAY OF CONCERN FOR THE HUNGRY

The Mayor will present a proclamation declaring September 27 as the Mayor's Day of Concern for the Hungry. The City will participate in supporting the efforts to collect food donations at various stores throughout the city from 9 a.m. to 6 p.m. on that day. The food will be shared between the Salvation Army Renton Rotary Food Bank and the Emergency Feeding Program.

Committee members expressed gratitude to Dianne for all of her support and efforts during the recent budget cycle and funding efforts.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Shannon Matson, Chair

NEXT REGULAR MEETING: OCTOBER 21, 2014, 7th Floor, Renton City Hall
COUNCIL CONFERENCE ROOM

Scoring Sheet by Rating Groups														47973
Result #9 Connect People to Services. If average score changes, change it on Rank Score sheet Group Combined Scores														
TAB Applicant	Program	Requested	2014 Renton Award	#1	#2	#3	#4	#5	Total	Average Score	Recommendation	Balance	Rationale	
76 Senior Services	Volunteer Transportati	\$18,939	\$11,180	98	96	90	98	100	482	96.4	\$18,939	\$29,034		
72 Crisis Clinic	Crisis Line	\$6,000	\$5,000	95	95	93	97	99	479	95.8	\$6,000	\$23,034		
74 Crisis Clinic	TEEN LINK	\$5,000	\$5,000	93	91	89	93	82	448	89.6	\$5,000	\$18,034		
75 King County Bar Foundation	Pro Bono Services	\$7,500	\$5,000	90	78	90	86	100	444	88.8	\$7,500	\$10,534		
73 Crisis Clinic	King County 2-1-1	\$15,000	\$15,000	83	88	96	88	82	437	87.4	\$5,000	\$5,534		
77 Washington Poison Center	Emergency Services	\$11,000	\$0	93	89	73	93	83	431	86.2	\$5,500	\$34		
71 Child Care Resources	Child Care Consumer Education and	\$5,306	\$5,000	93	87	69	95	85	429	85.8	\$5,034	(\$5,000)		
	Total	\$88,745	\$46,180											
Scores Prior to Correction														
76 Senior Services	Volunteer Transportati	\$18,939	\$11,180	98	96	90	98	100	482	96.4				
72 Crisis Clinic	Crisis Line	\$6,000	\$5,000	95	95	93	97	99	479	95.8				
74 Crisis Clinic	TEEN LINK	\$5,000	\$5,000	93	91	89	93	82	448	89.6				
75 King County Bar Foundation	Pro Bono Services	\$7,500	\$5,000	90	78	90	86	100	444	88.8				
77 Washington Poison Center	Emergency Services	\$11,000	\$0	93	89	73	93	83	431	86.2				
71 Child Care Resources	Child Care Consumer Education and Provider Quality Improvement	\$5,306	\$5,000	93	87	69	95	85	429	85.8				
73 Crisis Clinic	King County 2-1-1	\$15,000	\$15,000	83	88	96	88	69	424	84.8				
Soft funding target \$47,973														
CORRECTED 10/7 2-1-1 scores														
Iwen/Terry approved \$5,000 /yr for the next two years														

Funding for Greater Maple Valley Community Center (GMVCC) 2015 DateWise Program

Background:

GMVCC requested \$15,000 from the City of Renton to support the DateWise program. Currently it provides programs at Lindbergh High School in Renton and Tahoma High School located in unincorporated King County and serves students from Maple Valley. The application proposed to expand the program to Hazen High School in 2015, and Renton High School in 2016.

The Human Services Advisory Committee recommended funding of \$7,000 for the program for 2015/2016. The group discussion at the funding deliberations noted that the increased funding for DateWise (current level of funding is \$5,000) is for the expanded services.

Issue:

The Executive Director contacted City staff to explain that Hazen High school staff declined GMVCC's request to provide the program. The reason given was the School Counselors told his staff that they were afraid that bringing up the issue of domestic violence would cause students to ask too many questions of the counselors. He stated that they were still planning to provide the program at Renton High School in 2016. He explained that there is quite a bit of preparation, class scheduling, etc., that needs to happen prior to the school year, so they couldn't be in Renton High School prior to 2016.

As this is a change from the application, we are bringing the amount of funding back to the Advisory Committee.

Options:

1. Keep funding at recommended level of \$7,000, as the program expenses are considerably higher than the recommended funding amount.
2. Fund them for \$5,000 for 2015. The funding for 2016 of \$7,000 would be conditional, based on their getting approval to expand the program to Renton High School in 2015, and be prepared to offer the program for the 2016-2017 school year.

CITY OF RENTON

Statement of Qualifications

Capacity Building Support for Renton Funded Agencies

The City of Renton Human Services Division is soliciting proposals for the purpose of evaluating consultants capable of providing professional services to improve the capacity of non-profit agencies funded by the City of Renton. Services include assistance on writing competitive grants and proposals, organizational support targeted at improving service delivery in a culturally competent manner, and designing and measuring meaningful outcomes.

The City has set aside **\$5,000** for provision of services in 2015, primarily to six agencies identified by the Human Services Advisory Committee. Consultant will conduct an organizational assessment with each of the agencies, and provide support on issues identified by the agency.

Please provide the following information:

- Agency Name and Contact Information
- Agency Services provided
- Statement of Qualifications that describe the following:
 - Expertise in evaluating and improving culturally competent services
 - Expertise in assisting agencies to develop competitive grants and proposals
 - Expertise in developing and measuring appropriate, meaningful outcomes
 - Expertise in organizational support/financial diversification.
- Background of Individuals assigned to the project
- Similar Projects – provide details of 2-3 projects
- Background of staff providing the services
- Proposed budget and units of services provided for contract amount
- Approach to working with agency to identify areas of service

All agencies performing work with the City of Renton shall have insurance that meets or exceeds the minimum requirements and will submit an approved certificate of insurance to the City of Renton prior to signing a contract. The agency will also have a City of Renton Business License prior to signing a contract.

For questions regarding the Statement of Qualifications (SOQ), please contact Dianne Utecht, at 425-430-6655.

The SOQ may be mailed, emailed, or delivered to:

Dianne Utecht
City of Renton
Sixth Floor, 1055 S. Grady Way
Renton, WA 98057

All submittals must be received prior to 5:00 p.m., Date.

SOQ's will be evaluated by the Human Services Advisory Committee.

COMMUNITY NEEDS ASSESSMENT

- Existing Data
- Gaps
- Local Needs
- Sunset area sub-regional plan
- Needs to educate community so we have a common foundation of knowledge

Comprehensive Plan: Housing and Human Service Element

Establishes policies for growth and development over next 20 years.

Provides blueprint for City decisions and actions

Coordinates with the Growth Management Act and other regional plans.

Housing Element is required element: want range of housing to meet different needs.

Human Services: want a community where all members have opportunity to meet their better physical, economic, and social need, for the enhancement of their quality of life.

Human Services Strategic Plan

Defines City's role in Human Services.

Look at what the City's current investment in Human Services is, throughout the City/all departments.

Will contain the "how" for reaching the goals and policies in the Comprehensive Plan.

Will define core values for City, i.e.: social equity, inclusivity, support of regional initiatives, prevention vs. treatment, accessibility, cultural sensitivity.

Develop five committees around Result Areas/13 needs-will develop strategies to get us from where we are to where we want to be.

How do we measure success? That we are making a difference? Either as a City or a community?

Funding Plan

One of the strategies is how the City allocates Human Services funding.

Funding Plan needs to be complete by December 15.

Are funds allocated to the 13 needs or do we narrow it down?

How to address small agencies versus large in the application process? Performance/outcomes ties into it? Minimum/maximum level of funding.

Housing and Human Service Goals and Policies

Framework Housing Goal 1: Adopt best available housing practices and employ innovative techniques to advance the provision of affordable, fair, healthy, and safe housing for renters, homeowners, and the homeless. Adopt a housing strategic plan tailored to achieve this goal.

Framework Human Services Goal 2: Maintain Renton as a community within which all residents have the opportunity to live a healthy, active, sustainable life style. To achieve this goal, adopt a human services strategic plan that recognizes Renton's unique strengths and challenges.

Goal 3: Increase stability of neighborhoods and preservation of residences.

Policy 1: Provide resource assistance to new homeowners and homeowners facing foreclosure, with the goal of overcoming loss of tenancy.

Policy 2: Utilize the City's authority to rehabilitate housing to prevent neighborhood blight or eliminate unsound structures when rehabilitation is not feasible.

Policy 3: Collaborate with financial institutions and housing agencies to acquire and rehabilitate foreclosed units to be used as long-term affordable or subsidized housing.

Policy 4: Promote home repair and energy-efficient improvements to owner-occupied and rental housing.

Goal 4: Ensure there are a variety of housing types developed at different densities in sustainable development patterns suitable for people at all stages of life, including individuals with special needs.

Policy 5: Consider inclusionary zoning provisions that require a range of housing prices in new developments.

Policy 6: Promote housing in proximity to employment opportunity centers.

Policy 7: Provide resources for housing conversions and remodels to allow seniors to age in place.

Policy 8: Encourage the location of universally designed units, supportive housing arrangements, and transitional housing in close proximity to public transportation.

Policy 9: Work with community partners to expand services available to the chronically homeless, temporarily homeless, and other vulnerable populations in Renton.

Goal 5: Ensure the availability of equitable and affordable housing for people in all demographic groups and at all income levels.

Policy 10: Disperse new housing throughout the City in proximity to employment centers and transportation corridors that is affordable for the following minimum percentages of the City's households, as determined by an Area Median Income (AMI) range:

Total Households	AMI
12 %	Below 30% (very low-income)
12 %	30 to 50% (low-income)
16 %	50 to 80% (moderate-income)

Policy 11: Work with other jurisdictions and organizations, including the Renton Housing Authority and non-profit housing developers, to address the need for housing to be affordable to very low-income households. This housing should focus on accessibility, mobility, and proximity to social services.

Policy 12: Ensure opportunities exist for households to move into larger homes within the City.

Policy 13: Promote homeownership opportunities for low-, moderate-, and middle-income households.

Policy 14: Work collaboratively with local, regional, state, and federal public and private sector entities to enhance resources and secure consistent support for housing programs.

Goal HHS-6: Enable individuals to meet their basic physical, economic, and social needs by promoting an effective and equitable human services delivery system that enhances their quality of life.

Policy 15: Work with agencies to provide support to people who face barriers to getting and staying employed, need job training, and desire career advancement.

Policy 16: Promote health equality and increase the availability of medical and dental care, mental health and substance abuse services, and childhood screenings and parenting support.

Policy 17: Ensure wraparound services and transportation assistance are available for vulnerable individuals who may have special needs.

Policy 18: Partner with local agencies and school districts to increase affordability and availability of early-childhood education, after-school youth engagement opportunities, and preparation for college/career.

Goal HHS-7: Make land use decisions that provide increased options for healthy living to influence personal health in the Renton community and, specifically, on the neighborhood level.

Policy 19: Support the link between the built environment and physical activity by increasing options for transit use, walking, and bicycling.

Policy 20: Develop incentives for food outlets to locate so that healthy foods are available, with an emphasis on school-age children.

Policy 21: Increase food security by partnering with community organizations to provide nutrition and healthy food preparation.

Goal HHS-8: Improve mobility and transportation options for Renton residents to increase access to jobs and services, reduce household costs, and maintain a sustainable lifestyle.

Policy 22: Plan a transportation system that links services, such as childcare and healthcare with home and place of work.

Goal HHS-9: Actively participate in local, regional, state, and federal programs to address human services needs in the region and in Renton.

Policy 23: Strengthen collaborative partnerships between the City and local, regional, state, federal, public and private sector providers of human services.

Candy Crawl

AT Renton City Hall

1055 South Grady Way, Renton, WA 98057



October 30
4:00 - 5:30 p.m.
Ages 14 & under
Where:

7th Floor Conferencing Center



Costumes optional!



Parents & Guardians welcome!

For more information, call
Karen Bergsvik at 425-430-6652

Disclaimer: treats provided may contain allergens