



Temporary Water Shut Off and Lock Request

Utility Account Number: _____

Service Address: _____

Owner Name: _____ Phone: _____

I, as legal owner of the property described above, request that the water meter at the above address be shut off and locked effective:

Shut Off Date: ____/____/____ - through - **Unlock Date:** ____/____/____ (Required*)

**if no unlock date is indicated, services will resume 90 days after shut off date.*

I am requesting to have the meter locked off because this property is or will be vacant for 30 days or more. The meter will be unlocked and billing for all services resumed on the unlock date listed. If this date changes please notify the City of Renton prior to this date.

I understand that a \$60.00 shut off fee will be charged to my account and that I must pay the balance in full (including the 60.00 fee) before this action will be performed. I also understand that the flat rate for the meter will still be billed monthly due to ongoing maintenance of the City's water meter. If you are connected to the City's Sewer system, your sewer charges will be temporarily suspended while the water meter is locked but all other services will be billed minimum service rates. If you need to temporarily suspend your garbage service please call Republic Services at 206-777-6440. Garbage holds need to be extended every 30 days if the property continues to be vacant. Garbage is a mandatory service in the City of Renton.

Please enclose payment for the account balance or you can pay by phone by calling 1-800-430-1669 or online: www.rentonwa.gov.

By signing this form, I certify that this house is vacant or will be vacant for 30 days or more.

Owner Signature: _____ Date: ____/____/____