



www.rentonhousing.org

P.O. Box 2316 • Renton, WA 98056-0316

TDD 1-800-833-6388



Office 425/226-1850 • Fax 425/271-8319

October 26, 2020

Dear Renton Area Property Owners/Managers and Landlords,

We are writing to inform you that The Renton Housing Authority has received CARES ACT funding from the City of Renton to assist our Renton community residents whom have been impacted by COVID-19 and are now in need of rent and utility assistance. We have up to \$3000 per household in rental assistance and up to \$500 per household in utility assistance available. Please find the enclosed/attached application. We have very limited funding and will serve all fully **Completed** applications in the order in which they are received. The last date to submit an application is Monday, November 15, 2020.

We are accepting applications from property owners/landlords in Renton only and not from tenants directly.

Please submit:

- 1) a fully completed application, (incomplete applications will not be considered)
- 2) a current rental payment ledger clearly showing the delinquent rent and/ or utility amounts
- 3) a written statement from the resident stating how COVID -19 has impacted them and caused them hardship.
- 4) Please see attached Income Renton Rental Assistance Program Income Limit Eligibility Form.

We prefer to receive the fully completed applications by email at rhacares@rentonhousing.org

You can also mail or drop applications at our RHA office (2900 NE 10th, Renton 98056, front door drop box) but be aware this could cause a delay in our processing and affect your date received. Please note that our office is closed, and we have a front drop box where paperwork can be dropped off. Please contact us with any questions or concerns:

Lisa Fabatz
425-226-1850 ext. 277
lff@rentonhousing.org

Michael Jones
425-226-1850 ext. 245
mj@rentonhousing.org

Sincerely,

The Renton Housing Authority CARES ACT Assistance Team



Rental Assistance Program City of Renton and Renton Housing Authority

Application for Rental Assistance

Head of Household: _____ DOB: _____

Co- HOH: _____ DOB: _____

Current address (include city, state, zip, County) _____

Applicant's previous address(es) if less than two years at current location: _____

Current phone _____ Fax _____ E-mail _____

Current phone _____ E-mail _____

Names and ages of all additional family members:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name, address & phone number(s) of current landlord:

What do you need help with? (Briefly explain)

Current Rent Amount: _____

Your last rent **payment** (amount and month): _____

Do you currently receive any type of Rental Assistance?

Yes _____ No _____ If yes, specify _____

If moving – address you are moving to: _____

Name of (future) property Management Company: _____

Name of (future) Landlord: _____

Phone number (future) Landlord: _____

Contact information/mailling address: _____

Current Income

Complete a separate sheet for each family member.

Family Member Name _____

Sources of family member's income:

Source _____ Amount per month _____

Source _____ Amount per month _____

Source _____ Amount per month _____

Source _____ Amount per month _____

Head of Household's *Employer* _____

Employer's Address _____

Employer's Phone, Fax, email _____

Your title/position at work: _____

Rate of Pay _____ Hours worked per week _____

2nd income in household/employer/rate of pay _____

3rd income in household/employer/rate of pay _____

Assets

Does family member(s) have checking account(s)?

Yes _____ No _____ Bal. _____

Does family member(s) have a saving account(s)? Yes _____ No _____

Balance. _____

Does family member(s) own any real estate? Yes _____ No _____

Cash Value _____

I certify that all the information contained herein is true and correct to the best of my knowledge.

Applicant Signature/Date

Co-Applicant/Date

MUST CURRENTLY LIVE IN THE CITY LIMITS OF Renton


MUST BE 18 YEARS OF AGE OR OLDER

Please see document list for required documentation



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Renton Rental Assistance Program

For a limited time, the Renton Housing Authority along with the City of Renton will be administering a program that provides financial assistance to qualified lower-income renter households living within the city limit of Renton.

Participants must live within the municipal boundaries of Renton and have a combined household income between 40% & 60% of the area *median income*. We are expecting Property Managers/ Landlords to self-certify tenants .

There are no exceptions to these requirements. Must be 18 years of age or older.

Income limits vary by household size:

Number of Person(s)	Combined annual income must be above	Combined annual income not to EXCEED
1	23,960	35,940
2	27,360	41,040
3	30,800	46,200
4	34,200	51,300
5	36,960	55,440
6	39,680	59,520
7	42,440	63,660
8	45,160	67,740

Race and Ethnic Data Reporting Form

U.S. Department of Housing and Urban Development
Office of Housing

OMB Approval No. 2502-0204
(Exp. 06/30/2017)

N/A	N/A	N/A
Name of Property	Project No.	Address of Property
N/A		N/A
Name of Owner/Managing Agent	Type of Assistance or Program Title:	

Name of Head of Household	Name of Household Member
---------------------------	--------------------------

Date (mm/dd/yyyy): _____

Ethnic Categories*	Select One
Hispanic or Latino	
Not-Hispanic or Latino	
Racial Categories*	Select All that Apply
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Other	

***Definitions of these categories may be found on the reverse side.**

There is no penalty for persons who do not complete the form.

Signature

Date

Public reporting burden for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be in compliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and co-head of each household to "self certify" during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provided and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does not require any special protection.

Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.
 1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
 2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
2. The five racial categories to choose from are defined below: You should check as many as apply to you.
 1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
 2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
 3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
 4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.